

MINUTES OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING, HELD AT 6:30 P.M., SEPTEMBER 12, 2022, 757 NORTH GALLOWAY AVENUE, MESQUITE, TEXAS

Present: Vice-Chair Sheila Lynn, Claude McBride, Millie Arnold, Debbie Screws, Nellapalli Dharmarajan, Claude McBride, Jim Andrews

Absent: Chairman Roger Melend

Staff: Director of Planning & Development Services Jeff Armstrong, Planner John Cervantes, Deputy City Attorney Karen Strand, Administrative Aide Devanee Winn

NOTE: Official Timeline of Attendance is as follows;

CIAC Members Present at 6:35pm:

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 ~~Sheila Lynn (ABSENT until 6:55pm)~~
- #7 ~~Debbie Screws (ABSENT until 6:40pm)~~
- #8 Jim Andrews (ETJ)

CIAC Members Present at 6:40pm:

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 ~~Sheila Lynn (ABSENT)~~
- #7 Debbie Screws (Entered Meeting at 6:40pm)
- #8 ~~Jim Andrews (ETJ) – (Left Meeting at 6:40pm)~~

CIAC Members Present at 6:55pm:

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 Sheila Lynn (Entered Meeting at 6:55pm)
- #7 Debbie Screws
- #8 ~~Jim Andrews (ETJ) – (Still Absent)~~

I. APPROVAL OF THE MINUTES OF THE FEBRUARY 14, 2022, MEETING.

ACTION

Committee Member Arnold made a motion to APPROVE the minutes as presented; Committee Member Ross seconded; motion carried 4-1 with Committee Member Dharmajan abstaining.

II. REVIEW AND CONSIDER THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE SEMI-ANNUAL REPORT FOR THE PERIOD OF JANUARY 1, 2022, THROUGH JUNE 30, 2022

Director of Planning & Development Jeff Armstrong presented to the Committee.

DISCUSSION

Mr. Dharmajan needed clarification as to what the funds can actually be use for existing development or if this is just for new development. Mr. Armstrong gave a explanation that the funds are for new development.

PUBLIC HEARING

Mr. McBride opened the public hearing. No one came to speak. The public hearing was closed.

ACTION

Ms. Ross made a motion to APPROVE the Semi-Annual Report as presented; Ms. Arnold seconded; the motion carried 5-0.

III. 2022 Impact Fee Update Study: Review and recommendation of amendments to land use assumptions, water and wastewater capital improvements plan, and an impact fee.

PRESENTATION

Kimely–Horn presented to the Committee.

DISCUSSION

Committee discussed what would be an adequate fee. Committee members agreed on 50% of the maximum assessible.

PUBLIC HEARING

Vice-Chair Lynn opened the public hearing. No one came to speak. The public hearing was closed.

ACTION

Ms. Ross made a motion to adopt 50% of the 2022 Maximum Fee; Ms. Screws seconded; the motion carried 6-0.

Ms. Arnold made a motion to adopt the Study as presented; Ms. Ross seconded; the motion carried 6-0.

The CIAC meeting adjourned at 7:32 PM.

Vice-Chair Sheila Lynn