

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, AMENDING THE MESQUITE CITY CODE BY REVISING VARIOUS ARTICLES AND SECTIONS IN CHAPTER 20 (BOARDS, COMMISSIONS, AND COMMITTEES) RELATED TO TERM LIMITS FOR BOTH THE CIVIL SERVICE COMMISSION AND PERSONNEL AND TRIAL BOARDS; LANDMARK COMMISSIONERS TERM LIMITS; CHANGING THE MEMBERSHIP OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC); BUILDING STANDARDS BOARD MEMBERSHIP CRITERIA; AND VOTING CALCULATIONS; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

**WHEREAS,** it is the intent of the City Council of the City of Mesquite, Texas (“**City Council**”), to protect the public health, safety, and welfare; and

**WHEREAS,** this ordinance aligns the term limits for both the Civil Service Commission and Personnel & Trial Boards to have said boards match the State law rules on term limits for the Civil Service Commission; and

**WHEREAS,** this ordinance allows the City Council to reappoint Mesquite Landmark Commissioners (“**MLC**”) for terms that exceed the current three term limit; and

**WHEREAS,** this ordinance allows City Council to appoint persons to the Building Standards Board (“**BSB**”) from various professions as a goal instead of a requirement to increase opportunities for service on the Board; and

**WHEREAS,** this ordinance changes the membership of the Capital Improvements Advisory Committee (“**CIAC**”) pursuant to changes in State law made by the Texas Legislature in its 89<sup>th</sup> Regular Session in [S.B. 1883](#) amending Texas Local Government Code, Title 12, Subtitle C, [Chapter 395](#) (Financing Capital Improvements Required By New Development In Municipalities, Counties, and Certain Other Local Governments); and

**WHEREAS,** lastly, this ordinance makes corrections to the voting calculation to correctly be a majority of the Attending Members of a board; and

**WHEREAS,** the City of Mesquite, Texas (“City”), is a home-rule municipality acting under its Charter adopted, and amended, by the electorate pursuant to Article 11, [Section 5](#) of the Texas Constitution and [Chapter 9](#) of the Texas Local Government Code; and

**WHEREAS,** a home-rule municipality has full power of local self-government, pursuant to Texas Local Government Code, Title 2, Subtitle D, Chapter 51, [Section 51.072\(a\)](#); and

**WHEREAS,** the City shall have the power to enact and enforce ordinances necessary to protect health, life, and property, and to preserve and enforce good government, order, and security of the City and its inhabitants; and to enact and enforce ordinances on any and all subjects pursuant to Article III, [Section 2](#) of the Mesquite City Charter; and

**WHEREAS,** upon full review and consideration of all matters attendant and related thereto, the City Council is of the opinion this ordinance should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:**

**SECTION 1. Recitals Incorporated.**

The City Council hereby finds and determines the recitals made in the preamble of this ordinance are true and correct, and hereby incorporates such recitals here in the body of this ordinance as if copied in their entirety.

**SECTION 2. Mesquite City Code Text Amendment.**

**Amending Chapter 20 - Boards, Commissions, and Committees.**  
The Mesquite City Code is hereby amended as identified in **EXHIBIT A**, thereby revising Chapter 20 – Boards, Commissions, and Committees, and said Exhibit is attached hereto and made a part hereof, and in all other respects, said Code, Chapters, and Articles shall remain in full force and effect.

**SECTION 3. Authorization of Transitional Provisions – Authority to adjust time period of new terms.**

The City Secretary or his/her designee is hereby authorized to make one-time adjustments to the regular members’ and alternates’ new terms, as necessary, to align persons with position numbers and coordinating expiration dates as identified in Chapter 20 of the Mesquite City Code.

**SECTION 4. Conflicts Resolution Clause.**

In the event of an irreconcilable conflict between the provisions of another previously adopted ordinance of the City of Mesquite and the provisions of this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 5. Severability Clause.**

Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance and the Mesquite City Code, as hereby or previously amended, which shall remain in full force and effect.

**SECTION 6. Effective Date.**

That this ordinance shall take effect and be in force immediately upon its adoption pursuant to Mesquite City Charter, Article IV, Section 24, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS, ON THE 15th DAY OF DECEMBER 2025.**

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Daniel Alemán, Jr .  
Mayor

ATTEST:

APPROVED AS TO LEGAL FORM:

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Sonja Land  
City Secretary

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David L. Paschall  
City Attorney

## **EXHIBIT A**

**To Ordinance No. \_\_\_\_\_**

City of Mesquite, Texas  
Boards, Commissions, and Committees Organizational Structure

# CITY OF MESQUITE, TEXAS

## BOARDS, COMMISSIONS, & COMMITTEES

### Organizational Structure

STANDING & AD HOC COMMITTEES of the City Council	NON-PROFIT CORPORATIONS	REINVESTMENT ZONE TIF & TIRZ BOARDS	QUASI-JUDICIAL Boards, Commissions, & Committees
<ul style="list-style-type: none"> <li><b>STANDING COMMITTEES</b> <b>MEMBERSHIP:</b> Less than a quorum of the City Council.  Created by the City Council.  Mayor appoints: Members of the CC (Less than a quorum) and Chair.</li> <li><b>SPECIAL AD HOC COMMITTEES</b> <b>MEMBERSHIP:</b> Less than a quorum of the City Council.  Created by Mayor.  Mayor appoints: Members of the CC (Less than a quorum) and Chair.</li> <li><b>CITIZEN ADVISORY COMMITTEES &amp; TASK FORCES</b> <b>MEMBERSHIP:</b> Non-members of the CC, and may include Less than a quorum of the City Council.  Created by the City Council.  All members of the City Council (i.e. Individual CC members and the Mayor) may each appoint at least one (1) member.  Mayor appoints Chair.</li> </ul>	<ul style="list-style-type: none"> <li>Historic Mesquite, Inc. (Non-members of the CC)</li> <li>Keep Mesquite Beautiful, Inc. (Non-members of the CC)</li> <li>Mesquite Quality of Life Corporation ("MQOLC") (* * Same Membership as Economic Development Advisory Board) (Subject to TOMA)</li> <li>Mesquite Health Facilities Development Corporation (Members of the City Council)</li> <li>Mesquite Housing Finance Corporation (Members of the City Council)</li> <li>Mesquite Industrial Development Corporation (Members of the City Council)</li> </ul> <p><b>Subject to CODE OF ETHICS</b> Some corporations <u>may</u> be subject to TOMA.</p> <p><b>Also governed by State law, Articles of Incorporation, and the Bylaws filed with the Texas Secretary of State.</b></p>	<ul style="list-style-type: none"> <li>01. Rodeo City TIF (Members of the City Council)</li> <li>02. Towne Centre TIRZ (Members of the City Council)</li> <li>07. Skyline TIF (Members of the City Council)</li> <li>08. Gus Thomasson TIF (Members of the City Council)</li> <li>09. Town East/Skyline TIRZ Members of CC &amp; Non-members of the CC</li> <li>10. Polo Ridge TIRZ (Members of the City Council)</li> <li>11. Heartland Town Center TIRZ (Members of the City Council)</li> <li>12. I-20 Business Park TIRZ (Members of the City Council)</li> <li>13. Spradley Farms TIRZ Members of CC &amp; Non-members of the CC</li> <li>14. Alcott Logistics Station TIRZ (Members of the City Council)</li> <li>15. Solterra TIRZ (Members of the City Council)</li> </ul> <p><b>Subject to CODE OF ETHICS</b> <b>Subject to TOMA</b></p> <p><b>Also governed by State law and the uncodified City ordinance(s) creating the TIF or TIRZ Board(s).</b></p>	<ul style="list-style-type: none"> <li>Airport Board of Adjustment *</li> <li>Airport Zoning Commission* *</li> <li>Board of Adjustment *</li> <li>Building Standards Board</li> <li>Civil Service System: Civil Service Commission * * *</li> <li>Civil Service System: Personnel Board &amp; Trial Board * * *</li> <li>Housing Board</li> <li>Landmark Commission</li> <li>Planning &amp; Zoning Commission * *</li> </ul> <p><b>Subject to CODE OF ETHICS</b> <b>Subject to TOMA</b> <b>Also governed by State law.</b></p> <p><b>NOTE:</b>      * * * Same Membership                  * *    Same Membership                  *     Same Membership</p>
<div>REGIONAL BOARDS, COMMISSIONS, &amp; COMMITTEES</div> <div>North Texas Municipal Water District</div>			

**EXHIBIT B**

**To Ordinance No. \_\_\_\_\_**

*Revising Various Sections in*

Chapter 20

Article II, Article III, Article IV, and Article V

## MESQUITE CITY CODE

\* \* \*

### Chapter 20 – BOARDS, COMMISSIONS, AND COMMITTEES

\* \* \*

### ARTICLE II. – ELIGIBILITY AND APPOINTMENT PROCESS

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*[Editor's Note: Make the following revisions with additions identified in green font and underlined and deletions identified in ~~red font with strikethrough~~.]*

#### Sec. 20-206. – City Council action for appointments and confirmations.

\* \* \*

(d)(1)(b.)        Voting.

1. A majority vote ~~of a QUORUM,~~ of the City Council, then present and voting, shall be required to appoint any eligible person to a position on a City board, commission, or committee.

\* \* \*

(d)(2) *Voting to confirm an appointment.* When the City Manager appoints board, commission, or committee REGULAR MEMBERS, in accordance with State or other law, the City Council by majority vote, ~~of a QUORUM,~~ of those then present and voting, shall be required to confirm the City Manager's appointment of any eligible person to a position on a City board, commission, or committee, unless otherwise authorized.

\* \* \*

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## ARTICLE III. – GENERAL REGULATIONS

### DIVISION 1. – REGULATIONS APPLICABLE TO ALL BOARDS, COMMISSIONS, AND COMMITTEES

\* \* \*

#### Sec. 20-303. - Term duration and expiration.

(a) *Term duration.*

- (1) *General rule.* Unless otherwise specifically provided for particular boards, a term for a REGULAR MEMBER or ALTERNATE is generally defined and assigned herein as approximately two (2) years.
- (2) *Exceptions.*
  - a. Civil Service Commission. In accordance with Texas Local Government Code, Chapter 143, as amended, the Civil Service Commission REGULAR MEMBER terms are approximately three (3) years.
  - b. Personnel Board and Trial Board. The Personnel Board and Trial Board terms are approximately three (3) years.
  - ~~b.~~ c. Downtown Development Advisory Board. The Downtown Development Advisory Board REGULAR MEMBER terms are approximately three (3) years.

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(Ord. No. 4894, § 3(Exh. B), 9-7-21; Ord. No. 4918, § 2(Exh. A), 12-6-21)

**Cross reference(s)—**

Calculation of terms and term limits; Sec. 20-304.

Reappointment; Sec. 20-305.

Civil Service Commission; Article IV, Division 5.

Personnel Board and Trial Board; Article IV; Division 6.

Downtown Development Advisory Board; Article V, Division 3.

**State law reference(s)—**Implementation: [Civil Service] Commission, V.T.C.A. Local Government, § 143.006.

**State constitution reference—**Texas Constitution, Article XVI, Section 17.

*[The remainder of this page is intentionally left blank.]*



**Sec. 20-304. Calculation of terms and term limits.**

(a) *Applicability.*

(1) *General rule.* This section is applicable to most boards, commissions, and committees, unless otherwise provided by this Chapter or other local, state, or federal law.

(2) *Exceptions.*

- a. *Civil Service Commission.* This section is not applicable to the Civil Service Commission. Calculation of terms and term limits for Civil Service Commission REGULAR MEMBERS shall be made in accordance with the Texas Local Government Code, Chapter 143, or successor and as amended.
- b. *Personnel Board and Trial Board.* This section is not applicable to the Personnel Board and Trial Board. Calculation of terms and term limits for the Personnel Board and Trial Board REGULAR MEMBERS shall correspond with the terms and term limits allowable for the Civil Service Commission.
- c. *Landmark Commission.* This section is not applicable to the Mesquite Landmark Commission ("MLC"). Term limits do not apply to the MLC.
- d. *Capital Improvements Advisory Committee.* This section is not applicable to the Capital Improvements Advisory Committee ("CIAC"). Term limits do not apply to the CIAC.

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(Ord. No. 4894, § 3(Exh. B), 9-7-21; Ord. No. 4918, § 2(Exh. A), 12-6-21)

**Cross reference(s)—**

Term duration and expiration; Sec. 20-303.

Reappointment; Sec. 20-305.

Civil Service Commission; Article IV, Division 5.

Personnel Board and Trial Board; Article IV; Division 6.

Landmark Commission; Article IV; Division 8.

Capital Improvements Advisory Committee; Article V; Division 2.

Downtown Development Advisory Board; Article V, Division 3.

**State law reference(s)—**Implementation: [Civil Service] Commission, V.T.C.A. Local Government, § 143.006.

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**Sec. 20-305. Reappointment.**

(a) *Applicability.*

(1) *General rule.* This section is applicable to most boards, commissions, and committees, unless otherwise provided by this Chapter or other local, state, or federal law.

(2) *Exceptions.*

a. *Civil Service Commission.* This section is not applicable to the Civil Service Commission. Reappointment for Civil Service Commission REGULAR MEMBERS shall be made in accordance with the Texas Local Government Code, Chapter 143, § 143.006.

b. *Personnel Board and Trial Board.* This section is not applicable to the Personnel Board and Trial Board. Reappointment for Personnel Board and Trial Board REGULAR MEMBERS shall correspond with reappointment allowable for the Civil Service Commission.

c. *Landmark Commission.* This section is not applicable to the Mesquite Landmark Commission (“MLC”). Reappointment for MLC REGULAR MEMBERS and ALTERNATES for consecutive and/or nonconsecutive two-year terms may be made with no term limits.

d. *Capital Improvements Advisory Committee.* This section is not applicable to the Capital Improvements Advisory Committee (“CIAC”). Reappointment for CIAC REGULAR MEMBERS and ALTERNATES for consecutive and/or nonconsecutive two-year terms may be made with no term limits.

(b) *Consecutive terms.* Unless otherwise provided, a REGULAR MEMBER or ALTERNATE may be reappointed for consecutive term(s) on the same City board, commission, or committee in accordance with Section 20-304 (Calculation of terms and term limits).

(c) *Nonconsecutive terms.*

(1) Unless otherwise provided, a REGULAR MEMBER or ALTERNATE may be reappointed for nonconsecutive term(s) for the same City board, commission, or committee.

(2) Unless otherwise provided, a REGULAR MEMBER or ALTERNATE having already served three (3) consecutive two-year terms, or two (2) consecutive three-year terms (as a REGULAR MEMBER, ALTERNATE, or any combination thereof) wishing to be reappointed for a nonconsecutive term, shall be cycled off the previous City board, commission, or committee for more than three hundred (300) days prior to any reappointment for a nonconsecutive term on the same board.

(Ord. No. 4894, § 3(Exh. B), 9-7-21; Ord. No. 4918, § 2(Exh. A), 12-6-21)

**Cross reference(s)—**

Term duration and expiration; Sec. 20-303.

Calculation of terms and term limits; Sec. 20-304.

Civil Service Commission; Article IV, Division 5.

Personnel Board and Trial Board; Article IV; Division 6.

Landmark Commission; Article IV; Division 8.

Capital Improvements Advisory Committee; Article V; Division 2.

Downtown Development Advisory Board; Article V, Division 3.

**State law reference(s)—**Implementation: [Civil Service] Commission, V.T.C.A. Local Government, § 143.006

\* \* \*

**Sec. 20-308. – One (1) City board, commission, or committee; and holding other public office.**

- (a) *One (1) membership on a City board, commission, or committee.* Unless otherwise authorized, REGULAR MEMBERS and ALTERNATES shall have only one (1) membership on a City QUASI-JUDICIAL BOARD, City ADVISORY BOARD, or City non-profit corporation, unless:
- (1) Dual or multiple membership is permissible according to the specific requirements of any particular City board, commission, or committee, or
  - (2) Upon a majority vote ~~of a QUORUM,~~ of the City Council, then present and voting, when the City Council determines such dual or multiple membership is necessary or desirable.

\* \* \*

**Sec. 20-312. - Use of position.**

REGULAR MEMBERS and ALTERNATES of City boards, commissions, and committees shall not use or refer to their position in writing letters or taking public positions on any matter unless approved by a majority vote of the ATTENDING MEMBERS ~~a QUORUM~~ of the board, ~~present and voting.~~

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**Sec. 20-324. - Rules of procedure.**

- (a) Rules of Procedure. The boards, commissions, and committees shall be governed by the most recent revision of Robert's Rules of Order.
- (b) *Board, Commission, or Committee specific rules of procedure.* Boards, commissions, and committees may adopt by majority vote of the ATTENDING MEMBERS ~~a QUORUM,~~ of the board present and voting, such other rules as the board, commission, or committee considers appropriate subject to City Council approval.

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

\* \* \*

**Sec. 20-326. - Officers of the board, commission, or committee.**

- (a) *Election.* Each City board, committee, or commission shall elect a chairperson ("Chair") and vice-chairperson ("Vice-Chair") to serve as officers of the board from among its REGULAR MEMBERS by majority vote of the ATTENDING MEMBERS ~~a QUORUM~~ of the board, ~~present and voting.~~

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**DIVISION 2. – REGULATIONS APPLICABLE ONLY TO QUASI-JUDICIAL BODIES**

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**Sec. 20-407. - Removal—For cause removal from quasi-judicial position.**

(a) *In general.* When removal "for cause" is required by State or other law, the City Manager, an individual City Councilmember, or the Mayor may institute proceedings to dismiss REGULAR MEMBERS or ALTERNATES of certain QUASI-JUDICIAL BOARDS, prior to the expiration of his/her term, for cause, as found by a majority vote ~~of a QUORUM,~~ of the City Council, then present and voting, or as otherwise provided by law.

\* \* \*

(c)(5) *Decision by City Council.* Unless otherwise provided by State or other law, after the public hearing, the City Council may, by a majority vote, ~~of a QUORUM of those then~~ present and voting, remove the QUASI-JUDICIAL BOARD REGULAR MEMBER or ALTERNATE if the City Council determines cause exists for the person to be removed and wishes to remove the REGULAR MEMBER or ALTERNATE.

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### DIVISION 3. – MEETINGS

\* \* \*

#### Sec. 20-503. – Types of meetings and calling a meeting.

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(b) *Calling a meeting.*

- (1) *Advisory boards.* An ADVISORY BOARD shall hold and call public meetings:
  - a. As set by the BOARD LIAISON; or
  - b. At the call by the ADVISORY BOARD, committee, or commission upon a majority vote of the ATTENDING MEMBERS ~~of a QUORUM~~, of the board present and voting, ~~at~~ a regular meeting.
- (2) *Quasi-judicial board.* A QUASI-JUDICIAL BOARD shall hold and call public meetings:
  - a. As set by the BOARD LIAISON, or at the call of the Chair;
  - b. At the call by the QUASI-JUDICIAL BOARD, committee, or commission upon a majority vote of the ATTENDING MEMBERS ~~of a QUORUM~~, of the board present and voting, ~~at~~ a regular meeting; or
  - c. Otherwise upon the written request to the Office of the City Secretary of at least three (3) REGULAR MEMBERS.

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**DIVISION 4. – ATTENDANCE REQUIREMENTS**

\* \* \*

**Sec. 20-805. – Absence—Classification as excused or unexcused.**

\* \* \*

(a)(2)(c)(1)

(viii) As otherwise determined by majority vote ~~of a QUORUM,~~ of the City Council, then present and voting, when the City Council is evaluating a "for cause" removal of a QUASI-JUDICIAL BOARD REGULAR MEMBER or ALTERNATE.

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## ARTICLE IV. – QUASI-JUDICIAL BOARDS, COMMISSIONS, AND COMMITTEES

\* \* \*

### DIVISION 4. – BUILDING STANDARDS BOARD

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#### Sec. 20-2404. - Organization.

- (a) *Regular members.* REGULAR MEMBERS shall be appointed by the City Council to a specified position as designated below. ~~and shall have the following qualifications.~~ Position numbers are assigned for term expiration date purposes and do not signify rank or seniority.

Building Standards Board—Regular Members	
<p style="text-align: center;"><u>Note:</u> <u>Failure of a person to be qualified in any fields described below shall not prevent or disqualify that person from being a REGULAR MEMBER of the Board, and shall not invalidate any decisions of the Board.</u></p>	
Position No. 1.	<p>Appointed for a term expiring in odd-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A State of Texas Licensed Master Electrician with at least five (5) years of experience in the electrical trade; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 2.	<p>Appointed for a term expiring in even-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A State of Texas Licensed Master Plumber with at least five (5) years of experience in the plumbing trade; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 3.	<p>Appointed for a term expiring in odd-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A registered homebuilder; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 4.	<p>Appointed for a term expiring in even-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A registered general contractor; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 5.	<p>Appointed for a term expiring in odd-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A State of Texas Licensed Mechanical Contractor with at least five (5) years of experience in the mechanical trade; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 6.	<p>Appointed for a term expiring in even-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A person certified from the Texas Commission on Fire Protection; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>
Position No. 7.	<p>Appointed for a term expiring in odd-numbered years.</p> <ul style="list-style-type: none"><li><u>Preferred qualification:</u> A person certified from the Texas Commission on Fire Protection; <u>and</u></li><li>City of Mesquite residency not required.</li></ul>

**EXHIBIT B TO ORDINANCE No. \_\_\_\_\_**  
**Mesquite City Code. Chapter 20 – Boards, Commissions, and Committees**  
City Council Meeting Date: December 15, 2025

(b) *Alternates.* ALTERNATES shall be appointed by the City Council to a specified position as designated below, ~~and shall have one (1) or more of the qualifications of the positions above.~~ Alternate numbers are assigned for term expiration date purposes and do not signify rank or seniority.

<b>Building Standards Board—Alternates</b>	
<p style="text-align: center;"><u>Note:</u> <u>Failure of a person to be qualified in any fields described below shall not prevent or disqualify that person from being an ALTERNATE of the Board, and shall not invalidate any decisions of the Board.</u></p>	
Alternate No. 1.	Appointed for a term expiring in odd-numbered years. <u>Preferred qualification(s): Any qualification from any REGULAR MEMBER Positions No. 1 through No. 7.</u> City of Mesquite residency not required.
Alternate No. 2.	Appointed for a term expiring in even-numbered years. <u>Preferred qualification(s): Any qualification from any REGULAR MEMBER Positions No. 1 through No. 7.</u> City of Mesquite residency not required.

(Ord. No. 4894, § 3(Exh. B), 9-7-21; Ord. No. 5037, § 2(Exh. A), 7-17-23)

**Cross reference(s)—**

Eligibility requirements, Article II, Section 20-201.

Term duration and expiration, Article III, Division 1, Section 20-303.

Calculation of terms and term limits, Article III, Division 1, Section 20-304.

City Council action for appointments and confirmations, Article II, Section 20-206.

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**DIVISION 6. - CIVIL SERVICE SYSTEM (GENERAL GOVERNMENT EMPLOYEES):  
PERSONNEL BOARD AND TRIAL BOARD**

\* \* \*

**Sec. 20-2607. – Powers.**

(b) *Trial Board*. The Trial Board shall have final jurisdiction to hear and decide all appeals made to it by any discharged, suspended, or reduced general government officer or employee in the classified service, and the judgment or decision shall be final upon a majority vote of the ATTENDING MEMBERS ~~of a QUORUM~~ of the board, present and voting.

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## ARTICLE V. – ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES

\* \* \*

### DIVISION 2. CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

#### Sec. 20-5201. Establishment of the Capital Improvements Advisory Committee.

The City of Mesquite, Texas, Capital Improvements Advisory Committee was created and established by the City Council, in accordance with State law, on April 2, 1990. The Committee may also be referred to as "Mesquite Capital Improvements Advisory Committee" or "Capital Improvements Advisory Committee" or "CIAC."  
(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**State law reference**—Advisory Committee, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, [§ 395.058](#).

#### Sec. 20-5202. In general.

The Capital Improvements Advisory Committee was created and established by the City Council pursuant to Section 395.058 of the Texas Local Government Code, or successor and as amended.

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**State law reference(s)**—Procedures for Adoption of Impact Fees, V.T.C.A. Local Government Code, Title 12, Subtitle C, Chapter 395, Subchapter C.  
Advisory Committee, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, [§ 395.058](#).

#### Sec. 20-5203. Members.

- (a) Regular Members. Five (5) REGULAR MEMBERS shall be appointed by the City Council in accordance with this chapter.
- (b) Alternates. Two (2) ALTERNATES shall be appointed by the City Council in accordance with this chapter.
- (c) Member qualifications and Ex Officio Members and Alternates.
  - (1) Not less than fifty percent (50%) of the membership of the Capital Improvements Advisory Committee must be representatives of the real estate, development, or building industries. Said persons shall not be employees or officials of a political subdivision or governmental entity.
  - (2) The City Council may utilize persons appointed to other City Boards, Commissions, and Committees to serve as EX OFFICIO MEMBERS and/or ALTERNATES for the CIAC.
  - (3) The following Boards and Commissions may be considered for EX OFFICIO MEMBERS and/or ALTERNATES for the CIAC:
    - a. Building Standards Board ("BSB"); and
    - b. Board of Adjustment ("BOA"); and
    - c. Planning & Zoning ("P&Z") Commission: No more than two (2) REGULAR MEMBERS and no more than one (1) ALTERNATE may be appointed to the CIAC from the P&Z Commission REGULAR MEMBERS and ALTERNATES; and
    - d. Mesquite Economic Development Advisory Board ("MEDA"); and
    - e. Any other Board, Commission, or Committee.

**EXHIBIT B TO ORDINANCE No. \_\_\_\_\_**  
**Mesquite City Code. Chapter 20 – Boards, Commissions, and Committees**  
City Council Meeting Date: December 15, 2025

~~The Capital Improvements Advisory Committee ("CIAC") may be composed of either eight (8) or nine (9) REGULAR MEMBERS at any given time, as appointed by the City Council in accordance with this chapter, as herein identified:~~

- ~~(1) The seven (7) REGULAR MEMBERS of the Planning and Zoning Commission; and~~
- ~~(2) One (1) REGULAR MEMBER (i.e., the eighth (8th) CIAC REGULAR MEMBER) who is a representative of the City's extraterritorial jurisdiction ("ETJ") (This is required pursuant to State law when the impact fee is to be applied in the ETJ); and~~
- ~~(3) When no member of the Planning and Zoning Commission is a representative of the real estate, development, or building industry; then one (1) additional REGULAR MEMBER (i.e., a ninth (9th) CIAC REGULAR MEMBER) shall be appointed who is a representative of the real estate, development, or building industry, but who is not an employee or official of a political sub-division or governmental entity.~~

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**Cross reference(s)—**

City Council action for appointments and confirmations, Article II, Section 20-206.

One (1) City board, commission, or committee; and holding other public office, Article III, Section 20-308.

**State law reference(s)—**Advisory Committee, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, [§ 395.058](#).

**Sec. 20-5204. Organization.**

(a) *Regular Members.*

- (1) The REGULAR MEMBERS shall be appointed by the City Council to a specified position as designated below and shall have the following qualifications as herein described.
- (2) Position numbers are assigned for term expiration date purposes and do not signify rank or seniority.

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**EXHIBIT B TO ORDINANCE No. \_\_\_\_\_**  
**Mesquite City Code. Chapter 20 – Boards, Commissions, and Committees**  
City Council Meeting Date: December 15, 2025

<b>Capital Improvements Advisory Committee—Regular Members</b>	
Position No. 1.	<p><u>Appointed for a term expiring in odd-numbered years.</u></p> <p><del>P&amp;Z regular member. See Section 20-2904.</del></p> <ul style="list-style-type: none"> <li><u>EX OFFICIO MEMBER With Required Qualifications: A REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee, who may be considered a representative of the real estate, development, or building industry, as decided by majority vote of the City Council then present and voting; or</u></li> <li><u>City Resident With Required Qualifications: A resident of the City considered a representative of the real estate, development, or building industry as decided by majority vote of the City Council then present and voting.</u></li> </ul>
Position No. 2.	<p><u>Appointed for a term expiring in even-numbered years.</u></p> <p><del>P&amp;Z regular member. See Section 20-2904.</del></p> <ul style="list-style-type: none"> <li><u>EX OFFICIO MEMBER With Required Qualifications: A REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee, who may be considered a representative of the real estate, development, or building industry, as decided by majority vote of the City Council then present and voting; or</u></li> <li><u>City Resident With Required Qualifications: A resident of the City considered a representative of the real estate, development, or building industry as decided by majority vote of the City Council then present and voting.</u></li> </ul>
Position No. 3.	<p><u>Appointed for a term expiring in odd-numbered years.</u></p> <p><del>P&amp;Z regular member. See Section 20-2904.</del></p> <ul style="list-style-type: none"> <li><u>EX OFFICIO MEMBER With Required Qualifications: A REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee, who may be considered a representative of the real estate, development, or building industry, as decided by majority vote of the City Council then present and voting; or</u></li> <li><u>City Resident With Required Qualifications: A resident of the City considered a representative of the real estate, development, or building industry as decided by majority vote of the City Council then present and voting.</u></li> </ul>
Position No. 4.	<p><u>Appointed for a term expiring in even-numbered years.</u></p> <p><del>P&amp;Z regular member. See Section 20-2904.</del></p> <ul style="list-style-type: none"> <li><u>EX OFFICIO MEMBER: Any REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee as decided by majority vote of the City Council then present and voting; or</u></li> <li><u>City Resident: Any resident of the City as decided by majority vote of the City Council then present and voting.</u></li> </ul>
Position No. 5.	<p><u>Appointed for a term expiring in odd-numbered years.</u></p> <p><del>P&amp;Z regular member. See Section 20-2904.</del></p> <p><u>A person who is a representative of the City's extraterritorial jurisdiction ("ETJ").</u></p>
<del>Position No. 6.</del>	<del>P&amp;Z regular member. See Section 20-2904.</del>
<del>Position No. 7.</del>	<del>P&amp;Z regular member. See Section 20-2904.</del>
<del>Position No. 8.</del>	<p><del>Appointed for a term expiring in even-numbered years.</del></p> <p><del>A person who is a representative of the City's extraterritorial jurisdiction ("ETJ")</del></p>
<del>* Position No. 9.</del>	<p><del>Appointed for a term expiring in odd-numbered years.</del></p> <p><del>* When no member of the Planning and Zoning Commission is a representative of the real estate, development, or building industry; one (1) additional REGULAR MEMBER (i.e., a ninth (9th) CIAC REGULAR MEMBER) shall be appointed who is a representative of the real estate, development, or building industry, but who is not an employee or official of a political sub-division or governmental entity.</del></p>

**EXHIBIT B TO ORDINANCE No. \_\_\_\_\_**  
**Mesquite City Code. Chapter 20 – Boards, Commissions, and Committees**  
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- (b) *Alternates.* ALTERNATES shall be appointed by the City Council to a specified position as designated below. Alternate numbers are assigned for term expiration date purposes and do not signify rank or seniority.

<b>Capital Improvements Advisory Committee—Alternates</b>	
Alternate No. 1.	<u>Appointed for a term expiring in odd-numbered years.</u>
	<del>P&amp;Z alternate. See Section 20-2904.</del> <ul style="list-style-type: none"><li><u>ALTERNATE With Required Qualifications: A REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee, who may be considered a representative of the real estate, development, or building industry, as decided by majority vote of the City Council then present and voting; or</u></li><li><u>City Resident With Required Qualifications: A resident of the City considered a representative of the real estate, development, or building industry, as decided by majority vote of the City Council then present and voting.</u></li></ul>
Alternate No. 2.	<u>Appointed for a term expiring in even-numbered years.</u>
	<del>P&amp;Z alternate. See Section 20-2904.</del> <ul style="list-style-type: none"><li><u>ALTERNATE: Any REGULAR MEMBER or ALTERNATE of a City Board, Commission, or Committee as decided by majority vote of the City Council then present and voting; or</u></li><li><u>City Resident: Any resident of the City as decided by majority vote of the City Council then present and voting.</u></li></ul>

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

Cross reference – One (1) City board, commission, or committee; and holding other public office, Article III, Section 20-308.

State law reference(s)—Advisory Committee, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, § 395.058.

### **Sec. 20-5205. Officers.**

- (a) *Chair.* The Capital Improvements Advisory Committee shall elect a Chair in accordance with this chapter. ~~It is permissible for the same person to be elected Chair of the Planning and Zoning Commission.~~
- (b) *Vice-Chair.* The Capital Improvements Advisory Committee shall elect a Vice-Chair in accordance with this chapter. ~~It is permissible for the same person to be elected Vice-Chair of the Planning and Zoning Commission.~~

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**Cross reference(s)—**Officers of the board, commission, or committee, Article III, Division 1, [Section 20-326](#).

*[The remainder of this page is intentionally left blank.]*

**Sec. 20-5206. Duties.**

- (a) *Code of ethics.* All REGULAR MEMBERS and ALTERNATES of the Capital Improvements Advisory Committee shall comply with the City's CODE OF ETHICS.
- (b) *Regulations for regular members and alternates.* All REGULAR MEMBERS and ALTERNATES of the Capital Improvements Advisory Committee shall comply with Article III (General Regulations) of this chapter.
- (c) *Other law.*
  - (1) State and other law. All REGULAR MEMBERS and ALTERNATES of the Capital Improvements Advisory Committee shall comply with State and other law as may be applicable.
  - (2) Advisory Committee Comments On Proposed Impact Fees. The Capital Improvements Advisory Committee shall file its written comments on the proposed impact fees before the fifth (5<sup>th</sup>) business day before the date of the public hearing on the imposition of the fees.
  - (3) Advisory Committee Comments On Amendments To Land Use Assumptions, Capital Improvements Plan, and Impact Fee Amendments. The Capital Improvements Advisory Committee shall file its written comments, on any proposed amendments to the land use assumptions, capital improvements plan, and impact fee, before the fifth (5th) business day before the date of the public hearing on the amendments.

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**Cross reference(s)**—City Code Ch. 2, Article IV, Division 2—Code of Ethics.

**State law reference(s)**—

Procedures for Adoption of Impact Fees, V.T.C.A. Local Government Code, Title 12, Subtitle C, Chapter 395, Subchapter C, [Advisory Committee Comments on Impact Fees, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, § 395.050.](#)  
Advisory Committee Comments on Amendments, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, [§ 395.056.](#)

**Sec. 20-5207. Responsibilities and matters of the Capital Improvements Advisory Committee.**

The Capital Improvements Advisory Committee shall have the following responsibilities:

- (1) Advise and assist the City in adopting land use assumptions.
- (2) Review the capital improvements plan and file written comments.
- (3) Monitor and evaluate implementation of the capital improvements plan.
- (4) File semi-annual reports with respect to the progress of the capital improvements plan and report to the City any perceived inequities in implementing the plan or imposing the impact fee.
- (5) Advise the City of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.
- (6) Provide other impact fee advisory services as directed by the City Council.

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**State law reference(s)**—

Procedures for Adoption of Impact Fees, V.T.C.A. Local Government Code, Title 12, Subtitle C, Chapter 395, Subchapter C, [Advisory Committee, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, § 395.058.](#)  
Advisory Committee Comments on Amendments, V.T.C.A. Local Government Code, Title 12, Chapter 395, Subchapter C, [§ 395.056.](#)

**EXHIBIT B TO ORDINANCE No. \_\_\_\_\_**  
**Mesquite City Code. Chapter 20 – Boards, Commissions, and Committees**  
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**Sec. 20-5208. Quorum.**

To conduct the business of the Capital Improvements Advisory Committee a QUORUM shall be present. A QUORUM shall be calculated as a majority number of the FULL MEMBERSHIP of the Committee; therefore, four (4) persons shall constitute a QUORUM.

- ~~(a) To conduct the business of the Capital Improvements Advisory Committee a QUORUM shall be present.~~  
~~(b) A QUORUM shall be calculated as a majority number of the FULL MEMBERSHIP of the Committee.~~  
~~(1) When eight (8) REGULAR MEMBERS are appointed, five (5) persons shall constitute a QUORUM.~~  
~~(2) When nine (9) REGULAR MEMBERS are appointed, five (5) persons shall constitute a QUORUM.~~

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**Cross reference(s)**—"Quorum" defined, Article I, [Section 20-5](#).

**Similar State Law provision**—"Quorum" defined, V.T.C.A., Government Code, Open Meetings Act, § 551.001.

**Sec. 20-5209. Rules of procedure.**

- (a) *In general.* The Capital Improvements Advisory Committee shall comply with Section 20-324 (Rules of Procedure) of Article III, Division 1 in this Chapter, and as may be identified by law.
- (b) *Board specific rules of procedure.* The Capital Improvements Advisory Committee specific rules of procedure, if any, shall be adopted in accordance with Section 20-324 (Rules of Procedure) of Article III, Division 1 in this Chapter. If the City Council approves specific rules of procedure for the Capital Improvements Advisory Committee, said rules shall be filed in the Office of the City Secretary and posted on the City's website.

(Ord. No. 4894, § 3(Exh. B), 9-7-21)

**Secs. 20-5210—20-5300. Reserved.**

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