
MEMORANDUM

TO: David Gill, Chief of Police

THRU: Stephen Biggs, Assistant Chief of Police

FROM: Brandon Ricketts, Deputy Chief of Police

DATE: February 16, 2026

SUBJECT: Proposed Items for Purchase from State Seizure Account #SA25/26-350-02

The following items are proposed for purchase from the State Seizure Account:

1. Legal Services and Court Costs \$150,000

This request is for an increase to legal services, court costs, and cost sharing agreements resulting from seizures of cash, vehicles, and contraband. This fiscal year the Department will exceed the current amount budgeted through the state seizure fund due to increased filings by the Narcotics Unit and invoices from the previous year.
2. Court Ordered Narcotics Contraband Destruction \$50,000

This request is for payment to a certified waste disposal service for the District Court ordered destruction of narcotic evidence and contraband no longer needed for criminal justice purposes.
3. Forensic/Blood Evidence Cold Storage Refrigerator \$25,000

This request is for a new Forensic/Blood Evidence Cold Storage Refrigerator to replace the current unit, which has exceeded its life expectancy and is recommended for replacement by repair technicians. These units are Class II medical devices that must maintain consistent refrigeration at 1 to 6°, with sophisticated variable speed compressors, data logging, and security features.
4. Tactical Logistics Software \$11,000

This request is to fund new software utilized by the Tactical Team for operational planning, training documentation, personnel management, after-action reporting, callout notification, and GPS mobilization. This is a per user license and covers the cost of all team members and leadership, as well as an onboarding fee. The department plans to include the annual software costs in future budgets.

Description of Items	Requested Amount
1. Legal Services and Court Costs	\$150,000
2. Court Ordered Narcotics Contraband Destruction	\$50,000
3. Forensic/Blood Evidence Cold Storage Refrigerator	\$25,000
4. Tactical Logistics Software	\$11,000
Total Requested:	\$236,000


Brandon Ricketts
Deputy Chief of Police

Approved:


David Gill
Chief of Police


Cliff Keheley
City Manager