

## ***PROPOSAL EVALUATION RFP 2023-002***

RFP shall be awarded to the best-value proposal. The proposals will be evaluated on the factors outlined below which shall be applied to all eligible, responsive proposals in selecting the successful offeror. Award of a contract may be made without discussion with proposers after responses are received. Proposals should, therefore, be submitted on the most favorable terms.

Company: \_\_\_\_\_

### **CRITERIA FOR EVALUATION IN ORDER OF IMPORTANCE:**

- |                   |     |
|-------------------|-----|
| 1. Qualifications | 55% |
| 2. Fees           | 20% |
| 3. Schedule       | 25% |

### **Selection Process, Qualifications Being Sought and Evaluation Criteria:**

#### **A. Selection Process:**

- 1) The process for selection of a Construction Manager at Risk for this project will be a one-step process, as outlined in Texas Government Code Chapter 2269. The time period for responding to the RFP will be as set out on the first page of the RFP. After receiving the Submittals, the City will publicly open and read aloud the names of the parties providing submittals along with fees and prices (referred to herein as "Offerors") received in accordance with the submission deadline.
- 2) **The City will evaluate and rank the Offerors based on the Selection Criteria set out in the RFP.** Unless the City rejects all Submittals, the City will authorize negotiations with the first-ranked Offeror. If the parties cannot negotiate a successful agreement, the City will terminate negotiations with the first-ranked Offeror and commence negotiations with the second-ranked Offeror in the same manner. If an agreement is not reached, the City will proceed with this process, in order of ranking, until an agreement is reached, or all Submittals are rejected. The City reserves the right to reject any and all Submittals.

#### **B. Qualifications Sought:**

- 1) The Offeror's successful and cost-effective experience and expertise with municipal projects of similar size, scope, and quality.
- 2) The Offeror's past performance and demonstrated capability on similar projects with this or other local municipalities and on construction of publicly funded projects.
- 3) The Offeror's capability to provide the resources, including financial, equipment and staffing, necessary to meet project requirements.

- 4) The Offeror's proposed project personnel as shown in a project organizational chart and including their qualifications and municipal construction experience as evidenced by their resumes.
- 5) The Offeror's recent experience with project cost estimates, as well as project budget and schedule adherence.
- 6) The Offeror's safety record supported by accurate and verifiable data.
- 7) The Offeror's reference letters indicating the quality of previous work on similar municipal projects and satisfaction from past customers.

Consideration may also be given to any additional information and comments at the selection phase if it reflects on the Offeror's qualifications to perform the services required for this Project.

**Evaluation Criteria: Responses to Offeror's Questionnaire for RFP 2023-002 will be scored on a 100-point scale using the criteria below.**

**Contractor Qualifications – 55 points** to be awarded as follows:

General Information & Safety Record (10 points)

Points Awarded: \_\_\_\_\_

- Firm's number of years in business, size, and staffing
- Firm's financial health and stability
- Firm's safety record

Municipal Projects & Experience (15 points)

Points Awarded: \_\_\_\_\_

- Experience of the proposed project team on similar projects
- Firm's experience on projects of similar scope, size, and quality
- Quality of past construction; provide a list of municipal projects to tour

Contractor Staff Experience & Client Relationships (15 points)

Points Awarded: \_\_\_\_\_

- Project organization chart and resumes
- Reference letters
- Effective communications and cooperation

Adherence to Budget & Schedule (15 points)

Points Awarded: \_\_\_\_\_

- Current workload and availability to perform the work
- Firm's record of successful completion of municipal projects
- Recent experience with project cost estimates; provide examples
- Recent experience with project budget and schedule adherence

**Contractor Fees - 20 points**

Points Awarded: \_\_\_\_\_

- Proposed Phase I Preconstruction Services Fee (5 points)
  - *Note: A pre-construction service proposal of \$0 will be considered as non-responsive.*
- Proposed Phase II Construction Services Fee (15 points)

**Schedule - 25 points**

Points Awarded: \_\_\_\_\_

- Project schedule (number of months)
- Proposed project schedule with detail

Total Points: \_\_\_\_\_

Proposal Tabulation Form

	Proposing Construction Manager	General Information & Safety Record (10 Pts)	Municipal Projects & Experience (15 pts)	Contractor Staff Experience & Client Relationships (15 pts)	Adherence to Budget & Schedule (15 pts)	Proposed Phase I and Phase II Construction Service Fees (20 Pts)	Schedule (25 pts)	Total
1	Crossland Construction Company	9.143	14.000	13.571	13.714	19.000	23.714	93.142
2	Pogue Construction	9.143	12.571	13.429	12.857	13.286	17.286	78.572
3	Sedalco	8.857	12.000	12.286	12.714	12.571	19.857	78.285
4	Talley Riggins	6.857	11.143	12.286	12.000	16.000	17.143	75.429