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## MEMORANDUM

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**TO:** Planning & Zoning Commission

**FROM:** Jeff Armstrong, AICP, Interim Director of Planning & Development Services

**DATE:** February 22, 2018

**SUBJECT:** Amendment to Truck Refueling Ordinance

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At the February 26, 2018 meeting, Staff will provide the Commission with proposed revisions to the heavy load vehicle refueling ordinance. In December 2017, the City Council approved ordinance #4528 that, among other things, established regulations for truck fueling and distinguished it from limited fuel sales. Since the ordinance approval, it was determined that there is a need to tighten certain language in the ordinance. Specifically, the need to clarify when or if limited fuel sales and truck refueling may occur on the same lot.

Ordinance 4528 requires any new heavy load refueling business be approved by a conditional use permit in addition to several locational requirements. Staff is proposing new language (draft text attached) that would specify that truck refueling and limited fuel sales are not permitted on the same lot unless approved by a conditional use permit.

A handwritten signature in black ink, appearing to read "Jeff Armstrong", is positioned above a horizontal line.

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Jeff Armstrong, AICP  
Interim Director of Planning & Development Services