



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Debbie Mol, Director of Finance

DATE: January 7, 2018

SUBJECT: Fiscal Year 2018-19 Amended Summary of Changes

The fiscal year 2018-19 budget was adopted on September 4, 2018 for the financial plan of operations beginning October 1, 2018 to September 30, 2019. At the end of each fiscal year there are open purchase orders and contracts that are approved purchases for that fiscal year, but have not been received or the project has not been completed. As a result, the open purchase orders and contracts are rolled from one fiscal year to the next and the related budget amount is added to the new fiscal year's budget. Below is a summary of the additional budget amount for the rolled purchase orders and contracts from fiscal year 2017-18 to 2018-19, along with other minor departmental changes that have occurred after the adoption of the fiscal year 2018-19 budget.

General Fund:

Revenues

- Increase in Interest Income of \$125,000
- Increase of \$278,850 related to approved fee increases

Expenditures

- Total rolled purchase orders and contracts for the General Fund is \$98,393
- City Attorney
 - Increase of \$114,150 for City Attorney contract
- IT
 - Increase of \$14,500 for Personal Data System (PDS) Archival Fees
- Neighborhood Services Environmental Code
 - Increase of \$94,630 for Manager of Code Enforcement
 - Increase of \$18,000 for upgrade of High Intensity Code Officer to Supervisor
- Planning and Development Building Inspection
 - Increase of \$62,000 for Commercial Zoning Inspector

Water/Sewer Fund:

Expenditures

- Increase of \$13,606 for rolled purchase orders and contract
- Reallocation of positions and expenses within the Water and Sewer Fund
- Increase of \$225,000 in transfers out to Water and Sewer Cash Projects to fund engineering design of IH-20 Industrial Park Project

DUD Operating Fund:

Expenditures

- Increase of \$20,237 for rolled contract

Airport Operating Fund:

Expenditures

- Increase of \$3,560 for rolled purchase orders
- Transfer of \$10,770 between contractual services and capital outlay to purchase ground power unit

Hotel Occupancy Tax Fund:

Expenditures

- Increase of \$19,608 for rolled purchase order and contract

Confiscated Seizure Fund:

Expenditures

- Increase of \$347,720 for seizure amendment #1 approved by City Council on November 5, 2018
- Increase of \$15,500 for seizure amendment #2 approved by City Council on November 19, 2018
- Increase of \$71,500 for seizure amendment #3 approved by City Council on December 3, 2018
- Increase of \$28,179 for rolled purchase orders
- Increase of \$179,989 for approved purchases from FY2018

Community Development Block Grant Program Fund:

Revenues

- Increased for grant awards from prior years for H.O.M.E. program and Mesquite Social Services

Expenditures

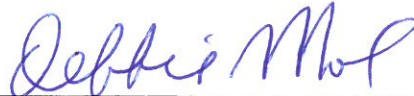
- Increase for prior years' grant awards for H.O.M.E. program and Mesquite Social Services

Municipal Court Technology Fund:

Expenditures

- Increase of \$2,529 for rolled purchase orders
- Increase Capital Outlay by \$75,000 for audio visual upgrades in the court rooms

The fiscal year 2018-19 budget will be amended again this fiscal year to capture major revenue and expenditure revisions before fiscal year end.



Debbie Mol
Director of Finance