



Stan Pickett
Mayor

Jeff Casper
Mayor Pro Tem

Daniel Aleman, Jr.
Deputy Mayor Pro Tem

Robert Miklos
Councilmember

Bruce Archer
Councilmember

Greg Noschese
Councilmember

Tandy Boroughs
Councilmember

Cliff Keheley
City Manager

March 14, 2018

State Administrative Agency
1033 La Posada Dr., Suite 100
Austin, TX 78752-6832

Authorized Official Rights for eGrants System

To whom it may concern,

This letter is to inform you that I am designating Cindy Carlo, Emergency Management Coordinator for the City of Mesquite, as the Authorized Official in the eGrants management system. Ms. Carlo is authorized to perform all tasks assigned to the Homeland Security Grant Program including:

- Authorized to apply for, accept, reject, alter or terminate the grant
- Create, modify and submit an initial application
- Create and submit responses to application Preliminary Review Reports (PRR)
- Certify a PRR
- Create and submit budget and programmatic adjustments
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- Create and submit financial reports/payment requests and
- Designate a new individual to serve as the Financial Officer (FO), Project Director (PD) or Grant Writer (After the new individual has registered in eGrants).

If you have any questions, please contact me at 972-216-6400.

Sincerely,

Stan Pickett
Mayor

cc: Cliff Keheley, City Manager
Mark Kerby, Fire Chief