



City of Mesquite, Texas

Legislation Text

File #: 19-4061, **Version:** 1

Bid No. 2019-071 - Annual Lease Agreement for Konica C3080 Color Printer.

(Authorize the City Manager to finalize and execute a contract with Konica Minolta Business Solutions U.S.A., Inc., through Texas Department of Information Resources Contract No. DIR-TSO-3082, in the annual amount of \$64,524.00. The term of this lease is for 48 months, subject to annual appropriation of sufficient funds.)

Name of Department

Finance

Project/Budgeted Amount

\$90,000.00

Sum of Bid/Bid Amount

\$64,524.00

The City's Print Shop division is responsible for creating and re-producing mass printing jobs such as the Mainstream, warrant notices, tax statements, code notices, City business cards, posters, advertisements and various other print jobs for all City Departments.

The current lease is through a cooperative purchasing agreement with the Texas Department of Information Resources (DIR). Color and black/white impression pricing was offered to the City at a considerably lower cost than the standard DIR cooperative pricing at the time the contract began. This same print impression pricing has been offered again for a new lease agreement that would include a new machine, the Konica C3080.

The proposal received from Konica Minolta is for a monthly lease and maintenance amount of \$7,980.00 that will be billed quarterly. The maintenance includes 210,000 color prints, service, parts, labor and consumables. The overage costs are \$.038 for color impressions and \$.007 for black/white impressions that will also be billed quarterly. Staff estimates that a total of 90,000 impressions will be made per month (82,000 for the Mainstream and 8,000 for other print jobs). The total monthly cost for lease, maintenance and printing overages is estimated to be \$5,377.00 with a total annual cost of \$64,524.00.

Recommended/Desired Action

Staff recommends award to Konica Minolta Business Solutions U.S.A., Inc.

Attachment(s)

Konica C3080 Machine Specification Sheet

Drafter

Ryan Williams

Head of Department

Debbie Mol